

DIVISION OF HEALTH SERVICES REGULATION
APPLIED BEHAVIOR ANALYST LICENSING BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, April 29, 2015
9:00 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Jane Carlson, Ph.D., BCBA-D
Andrea Chait, Ph.D., BCBA-D
Jeff Liguori, Public Member

BOARD MEMBERS NOT IN ATTENDANCE

Nina Pinnock, Ph.D., BCBA-D
Diane Varieur, BCaBA

STAFF MEMBERS IN ATTENDANCE

Arlene Hartwell, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Applied Behavior Analyst Licensing Board was held on Tuesday, April 29, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:02 AM on a motion by Jeff Ligouri and seconded by Andrea Chait. Motion carried.

2. Presentation of the March 17, 2015 Open Session Meeting Minutes

Motion was made by Andrea Chait and seconded by Jeff Ligouri to accept the Open Session minutes of March 17, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. New Business

- The board reviewed the draft of the Rules and Regulations for Licensing Applied Behavior Analysts and Applied Behavior Assistant Analysts.
 - i. The board had requested a that a national background check be required of applicants for licensure, however, according to the RI Attorney General's Office, statutory regulation is necessary to include that provision in the document.
 - ii. The board opted not to pursue statute changes at this time based on the lengthy process involved. The board requested that Arlene Hartwell keep a list of board proposed amendments to the statute.
 - iii. On a motion made by Andrea Chait and seconded by Jeff Ligouri, the board voted unanimously to require a Rhode Island Bureau of Criminal Identification check for licensure as an Applied Behavior Analyst and an Applied Behavior Assistant Analyst. The draft of the Rules and Regulations for Licensing Applied Behavior Analysts and Applied Behavior Assistant Analysts was amended to include this stipulation.
 - iv. Jeff Ligouri made a motion to approve the draft of the Rules and Regulations for Licensing Applied Behavior Analysts and Applied Behavior Assistant Analysts as amended by the board. The motion

was seconded by Andrea Chait. The board voted unanimously to approve the document.

- v. Arlene Hartwell will forward the document through appropriate channels to begin the public review process.
- Adoption of the Behavior Analyst Certification Board Professional and Ethical Compliance Code for Behavior Analysts
 - A Motion to adopt the Behavior Analyst Certification Board Guidelines for Responsible Conduct for Behavior Analysts was made by Andrea Chait. The motion was seconded by Jeff Ligouri. The board voted unanimously in favor of the motion.
- Election of Board Chairperson and Secretary
 - The board voted unanimously to appoint Andrea Chait as Chairperson of this board following a motion from Jane Carlson and seconded by Jeff Ligouri.
 - Andrea Chait made a motion nominating Jane Carlson as secretary. The motion was seconded by Jeff Ligouri. The vote was unanimous in favor of the motion.

4. Adjournment

The next Applied Behavior Analyst Licensing Board meeting will be held Tuesday, May 19, 2015 at 8:45 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Andrea Chait and seconded by Jeff Ligouri to adjourn at 9:20 AM. Motion carried.

Respectfully submitted,



Arlene Hartwell
Board Manager
Office of Health Professionals Regulation